



JOHNS CREEK CONVENTION AND VISITORS BUREAU  
MEETING AGENDA  
March 11, 2008 at 3:00pm  
12000 Findley Road, Suite 300  
Johns Creek, Georgia 30097

A. INTRODUCTIONS

1. **Contact Information**

B. PRESENTATIONS

- |                                        |                                                                   |
|----------------------------------------|-------------------------------------------------------------------|
| 1. <b>CVB By-Laws</b>                  | <b>Cecil McLendon-Attorney</b>                                    |
| 2. <b>Ethics</b>                       | <b>Cecil McLendon-Attorney</b>                                    |
| 3. <b>Roberts Rules of Order</b>       | <b>Cecil McLendon-Attorney</b>                                    |
| 4. <b>Hotel Motel Tax-Use of Funds</b> | <b>Monte Vavra-Fin. Director and<br/>Cecil McClendon-Attorney</b> |

C. APPOINTMENT OF CHAIRPERSON

D. ESTABLISHMENT OF PROCEDURES

1. **Adoption of Roberts Rules of Order**
2. **Time and Location of Meetings**

E. OTHER BUSINESS

F. CLOSING COMMENTS

G. ADJOURNMENT